



ALEXANDRA PARK AND PALACE CHARITABLE TRUST

BOARD MEETING - 7 NOVEMBER 2024

Report Title: Review of Safeguarding Policy
Report of: Catherine Solomon (Director of HR & Organisational Development)
Purpose: To review the updated Safeguarding Policy and appendices.
Local Government (Access to Information) Act 1985 N/A

1. Recommendations

To approve the Safeguarding Policy and appended Code of Conduct subject to any feedback from FRRAC and the APTL Board.

2. Executive Summary

- 2.1 This report informs trustees of updates made to the Safeguarding Policy, attached at Appendix 1, in response to legislative updates, specifically:
- Statutory Guidance Working together to safeguard children 2023 (updated February 2024)
 - Charity Commission guidance (updated 1 June 2022)
 - Keeping Children safe in Education (updated 24 May 2024)
 - Care Support Statutory Guidance (updated 28 March 2024)
- 2.2 One material change had been made to the timeframe for staff to report safeguarding concerns to a manager, from 'within 24 hours' to 'without reasonable delay'.
- 2.3 Further amendments were made following peer review by the NSPCC and the Ann Craft Trust:
- Duty of care expanded to cover all adults in line with advice.
 - Photography and Filming Adults Policy added
- 2.4 The Trustee Board Member Code of Conduct Declaration Form, which Trustees are asked to review and sign annually, has been updated and is attached at Appendix 2. This is to comply with a requirement for Trustees to confirm annually that there were no circumstances which may impact on their suitability to act as trustees (and with overall responsibility for safeguarding).

3. The Finance, Resource, Risk and Audit Committee (FRRAC) were consulted on the Policy on 18 September and recommended approval by the APTL and Trustee Boards. The Policy was tabled at the APTL Board meeting on 23 September for feedback outside of the meeting and no comments had been received at the time of writing this report.

4. **Legal Implications**

The Council's Assistant Director of Legal & Governance has been consulted in the preparation of this report and, in noting that the Trust has taken legal and professional advice on the policy review, has no comments.

5. **Financial Implications**

The Council's Chief Financial Officer has been consulted in the preparation of this report and has no comments.

6. **Use of Appendices**

Appendix 1 – Safeguarding Policy

Appendix 2 – Code of Conduct Policy and Declaration (amended)

7. **Background Papers** None